



ONLINE APPLICATION INSTRUCTIONS

1. Please go to the link below to create your child’s online application. Parents will have to create an application for each child they wish to apply for. However, you may utilize the same account (user name & password) for which you have used to create an application for the previous child.

<https://if-il.client.renweb.com/oa/login.cfm?memberid=1907>

In the name of Allah, Most Merciful and Compassionate

ISLAMIC FOUNDATION SCHOOL
SCHOLARSHIP • CHARACTER • SERVICE

– Login

Please enter your username and password.

Username

Password

[Forget your password?](#)
[Create an account](#)

Back to School Website | Admissions Online | Create an Account | Online Application / Login | Request Information
Powered by RenWeb Student Management System, Providers of Online Application

2. Select “Create an account”

In the name of Allah, Most Merciful and Compassionate

ISLAMIC FOUNDATION SCHOOL
SCHOLARSHIP • CHARACTER • SERVICE

Online Application - Create an Account

* = Required Field

– Account Details

* First Name

* Last Name

* Email

* Contact Phone #

– Account Security

* Username

* Password

* Confirm Password

* COPPA I agree to comply with COPPA and am over 13 years of age.

Back to School Website | Admissions Online | Create an Account | Online Application / Login | Request Information
Powered by RenWeb Student Management System, Providers of Online Application

- Once you have created an account, select the “Create a New Student Application” button.

In the name of Allah, Most Merciful and Compassionate

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Logged in as [Parent Test](#) [Log Out](#) [Edit My Profile](#)

Online Application

[BACK TO SCHOOL WEBSITE](#)

[ADMISSIONS ONLINE](#)

[ONLINE APPLICATION](#)

[REQUEST INFORMATION](#)

[FACTS FINANCIAL AID](#)

Welcome Parent. You are currently logged in.

You have 2 student applications created:

Student	School Year Applied	Grade Level Applied	Application Status	Forms Access	Admissions Progress Status
Test Student1	2016-2017	PS	Start Application		Status Delete
Test Student2	2016-2017	K	Open (edit)		Status Delete

[Create a New Student Application](#)

[Back to School Website](#) | [Admissions Online](#) | [Online Application](#) | [Request Information](#)
 Powered by RenWeb Student Management System. Providers of Online Application

- Enter in the information under “Create Student Application”. Please make sure you select the appropriate grade level for which you are applying. *Preschool applicants must be born before 10/31/2015*

Logged in as [Parent Test](#) [Log Out](#) [Edit My Profile](#)

Online Application

[BACK TO SCHOOL WEBSITE](#)

[ADMISSIONS ONLINE](#)

[ONLINE APPLICATION](#)

[REQUEST INFORMATION](#)

[FACTS FINANCIAL AID](#)

Welcome Parent. You are currently logged in.

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Student	School Year Applied	Grade Level Applied	Application Status	Forms Access	Admissions Progress Status
Test Student1	2016-2017	PS	Start Application		Status Delete
Test Student2	2016-2017	K	Open (edit)		Status Delete

Create Student Application

Student First Name:

Student Middle Name:

Student Last Name:

Student Suffix:

Student Date of Birth: (mm/dd/yyyy)

Applying for: Grade Level:

5. Please read through the instructions carefully, then hit **Next**.

Instructions & Resources

BACK TO SCHOOL WEBSITE

ADMISSIONS ONLINE

ONLINE APPLICATION

IFS TEST

Instructions & Resources

⚠ Applicant Information

Household 1 Information

Document Upload

Application Review

IFS Test - Year: 2017-2018 - Grade: PS

Next >

Assalamu 'alaikum. Welcome to Islamic Foundation School's Online Application.

Instructions

Please complete the Online Application forms listed in the left menu, beginning with **Applicant Information** form.

Note the following:

- Yellow caution sign will appear in the menu next to forms that are missing required information.
- Green check mark will appear next to the form's menu item if it has been completed.
- After you have completed the Online Application, a Review and Submit Application form will appear. **CLICK** on the 'Complete Review and Submit Application' button in order to proceed towards making payment for the **non-refundable \$50 application fee**.

After your Online Application is submitted, within 10 business days you will receive an email regarding next steps. This may include one or more of the following:

- Scheduling a placement exam
- Scheduling a meeting with the principal
- Scheduling a meeting with the academic/behavioral counselor

Please also note that there are **additional registration fees** for enrollment once the student is accepted into the school. Please [click here to review the Registration/Tuition Fees](#).

Application Checklist

- Copy of Certified Birth Certificate (*PreSchool applicants must be born before 10/31/2014*)

We appreciate your interest and look forward to meeting you. If you have any questions or concerns, please feel free to contact our office at 630-941-8800 ext. 1000 or email us at admissions@ifsvp.org.

Thank you,
IFS Registrar

Next >

6. Enter all applicant information. The red * indicates required information. You will not be able to submit the packet until all required fields are entered. You do have the access to navigate through the screens and return to previous screens by selecting the appropriate buttons located at the top.

Applicant Information

[BACK TO SCHOOL WEBSITE](#)

[ADMISSIONS ONLINE](#)

[ONLINE APPLICATION](#)

IFS TEST

[Instructions & Resources](#)

[⚠ Applicant Information](#)

[Household 1 Information](#)

[Document Upload](#)

[Application Review](#)

IFS Test - Year: 2017-2018 - Grade: PS

⚠ There are 4 missing requirements on this form.

Please fill in the following fields about the *applicant* as thoroughly as possible.

Ethnicity and Race classifications are based on data required by the Illinois State Board of Education. Islamic Foundation School admission policies do not discriminate on the basis of race, religion, color, national and ethnic origin.

Student Name

[\(change\)](#)

Student Date of Birth *

(mm/dd/yyyy)

⚠ Will the student be enrolling full time or part time?

* Part Time
 Full Time

⚠ Was the student homeschooled?

* Yes No

⚠ Do you currently have a child attending Islamic Foundation?

* Yes No

⚠ If you have answered YES to the previous question, please indicate the first and last names of both parents/guardians.

If you have answered NO to the previous question, please indicate "NO" in the text box.

*

7. Enter the student's guardian information.

Parent/Guardian Information

[BACK TO SCHOOL WEBSITE](#)
[ADMISSIONS ONLINE](#)
[ONLINE APPLICATION](#)
IFS TEST
[Instructions & Resources](#)
[Applicant Information](#)
[Parent/Guardian Information](#)
[Document Upload](#)
[Application Review](#)

IFS Test - Year: 2017-2018 - Grade: PS

⚠ There are 16 missing requirements on this form.

Please answer the following questions about the applicant's *primary* custodial household.

Household 1

Home Address Copy From Applicant

⚠ **Street Address ***

⚠ **City ***

⚠ **Country ***

⚠ **State ***

⚠ **Zip ***

Parent/Guardian One	Parent/Guardian Two (leave blank if not applicable)
⚠ Last Name * <input style="width: 150px;" type="text"/>	Last Name * <input style="width: 150px;" type="text"/>
⚠ First Name * <input style="width: 150px;" type="text"/>	First Name * <input style="width: 150px;" type="text"/>
Middle Name <input style="width: 150px;" type="text"/>	Middle Name <input style="width: 150px;" type="text"/>
⚠ Salutation * <input style="width: 50px;" type="text"/>	Salutation * <input style="width: 50px;" type="text"/>
⚠ Gender * <input type="radio"/> Male <input type="radio"/> Female	Gender * <input type="radio"/> Male <input type="radio"/> Female
⚠ Relationship to Applicant * <input style="width: 50px;" type="text"/>	Relationship to Applicant * <input style="width: 50px;" type="text"/>
⚠ Custodial Rights? * <input type="radio"/> Yes <input type="radio"/> No	Custodial Rights? * <input type="radio"/> Yes <input type="radio"/> No
⚠ Financial Responsibility? * <input type="radio"/> Yes <input type="radio"/> No	Financial Responsibility? * <input type="radio"/> Yes <input type="radio"/> No
⚠ Receive Correspondence? * <input type="radio"/> Yes <input type="radio"/> No	Receive Correspondence? * <input type="radio"/> Yes <input type="radio"/> No
⚠ Marital Status * <input style="width: 50px;" type="text"/>	Marital Status * <input style="width: 50px;" type="text"/>

8. Upload all required documents.

- 10th-12th grade applications must submit their entire HS transcript
- K-9th grade applications must submit their transcript/report cards from the 2016-17 school year

If any of the requested document(s) are not applicable for your child, please submit an uploaded document that will provide explanation. For example, if your child was previously home schooled or was enrolled in a Hifz program, we understand that a Transcript/ Report Card cannot be obtained.

However, please provide any documentation that supports their academic career thus far that will allow us to evaluate the academic capabilities of your child. This includes Quranic studies/Hifz enrollment information noting the number years enrolled, location, and achievement.

Document Upload

[BACK TO SCHOOL WEBSITE](#)

[ADMISSIONS ONLINE](#)

[ONLINE APPLICATION](#)

IFS STUDENT

Instructions & Resources

Applicant Information

Parent/Guardian Information

Document Upload

Application Review

IFS Student - Year: 2017-2018 - Grade: 10

Please upload the documents noted below. All documents must be uploaded prior to submitting the Online Application. You will be unable to upload after the Online Application has been submitted.

For Transcripts/Report cards:

- 10th-12th grade applications must submit their entire HS transcript
- K-9th grade applications must submit their transcript/report cards from the 2016-17 school year

If any of the requested document(s) are not applicable to or available for your child, please submit an uploaded document that will provide explanation. For example, if your child was previously home schooled or was enrolled in a Hifz program, we understand that a Transcript/ Report Card cannot be obtained. However, please provide any documentation that will allow us to evaluate the academic capabilities of your child. This includes Quranic studies/Hifz enrollment information noting the number years enrolled, location, and achievement.

Please note that IFS has the right to request additional information regarding your child's academic performance and/or disciplinary records.

Please scan and upload a copy of your child's Certified Birth Certificate

*

Please [click here to obtain a copy of the Records Request Form](#)

Please print out this form and enter all of the required information including the signature. Once completed, please scan and upload here.

*

Transcript/Report Cards: Required for K-12th Grade Applicants

*

Most Recent Standardized Test Scores: Required for K - 8th Grade Applicants

If your child has not taken a standardized test or if a record cannot be obtained, please submit an uploaded document that will provide explanation.

*

9. Please review your application. If you have submitted everything you will not see any fields that have a **Required** listed. You will not be able to submit the packet until all required fields have been entered. If you wish to save a copy of the online application, click on PDF/PRINT.

Last, click on the "Complete Review and Submit Application" button. This will only be displayed if all the required fields have been completed.

Review and Submit Application

[BACK TO SCHOOL WEBSITE](#)

[ADMISSIONS ONLINE](#)

[ONLINE APPLICATION](#)

[IFS STUDENT](#)

Instructions & Resources

✓ Applicant Information

✓ Parent/Guardian Information

✓ Document Upload

Application Review

IFS Student - Year: 2017-2018 - Grade: 10

You have completed all the requirements for this online application. Review your information below. Use the links on the left to make any changes before submitting this application.

 Click the Complete Review and Submit Application button to submit application and make any fee payments that may be necessary.

[Complete Review and Submit Application](#)

[View PDF](#)

Applicant Information

Please fill in the following fields about the *applicant* as thoroughly as possible.

Ethnicity and Race classifications are based on data required by the Illinois State Board of Education. Islamic Foundation School admission policies do not discriminate on the basis of race, religion, color, national and ethnic origin.

Student Name: IFS Student

Student Birth Date: 11/1/2000

Has your child been or is currently homeschooled?

Yes No

Has your child not attended school for an extended period of time (one month or more) due to any of the following reasons?

No, my child has been continuously attending school

Has your child previously attended Islamic Foundation School? If yes, please indicate the most recent year of your child's attendance. If not, please indicate "No"

NO

Do you currently have a child attending Islamic Foundation?

Yes No

If you have answered YES to the previous question, please indicate the names of both parents' first and last names.

If you have answered NO to the previous question, please indicate "NO" in the text box.

NO

10. Once your application has been submitted, the following message will appear. This will conclude your Online Application. You will then be informed by the school for next steps to proceed towards Online Enrollment.

Assalamu 'alaikum Islamic Foundation School Applicant,

Thank you for applying to our school. We have received your submitted online application and will begin the process of reviewing and building your application file.

As we review your online application, if we do not have all of the requested information, we will reach out to you with our additional requests.

You will be contacted once your application has been reviewed within ten business days.

In the meantime, should you have questions or concerns, please feel free to contact our front office at 630-941-8800 ext. 1000 or email us at admissions@ifsvp.org

Thank you,
IFS Registrar